CALL FOR THE FIFTH APPLICATION ROUND - CALENDAR YEAR 2020

The Directors and Management Committee of the DAAD-University of Cambridge Research Hub for German Studies are delighted to announce their fifth funding Call for activities in the calendar year 2020, in three guaranteed ring-fenced areas.

ELIGIBILITY

The Hub seeks to draw upon and support the activities of all Cambridge scholars working on German-related and comparative themes from any period and from across all subjects in the Arts, Humanities and the Social Sciences.

All Cambridge staff on research contracts (including senior research associates, CTOs and JRFs) and graduate students registered for a Cambridge PhD, but not visiting or other affiliated researchers, are eligible. Language Teaching Officers may also apply at the discretion of the Hub Directors and Management Committee. Grant recipients should be on a Cambridge contract or be a registered PhD student at the time the funded activity takes place.

Please note that postdocs will need approval from their Head of Department and PhD students will need approval from their PhD supervisor.

CATEGORIES OF FUNDING

1. Workshops and seed funding for projects for 2020

We are keen to encourage Cambridge-based academics seeking to establish collaborations with colleagues at German universities and research institutions. We are particularly interested in fostering collaborations that go beyond the bilateral, for example those that link British and German colleagues with networks in North America, Central and Eastern Europe and the developing world. For examples of current workshops, please see our website http://www.cam.ac.uk/daad/workshops.

Funding per event, per year: up to £5500, see rates below.

2. Graduate Reading / Seminar Groups

Graduate students are eligible to apply within category 1. In addition, a smaller sum has been set aside for their exclusive use. Following the very popular model of the AHRC DTP's reading group scheme, we will offer funding to groups of graduates who wish to follow a course of critical reading and discussion and to invite a leading expert from Germany to join them for a session (and/or to give a more public lecture). This scheme is completely open: it can be based in single specialist disciplines, but applications that are interdisciplinary and/or that bring together speakers and readers of German with those with little German competence will be particularly welcome.

Groups may invite up to three interlocutors per year, and may, if they choose, gather them into a one-off workshop format. We envisage funding up to 10 groups per annum, depending on demand.

Funding per year: up to £2000, see rates below.

3. Visits to Cambridge by German scholars

To encourage long-term scholarly exchange and collaboration funds can be applied for to cover the costs of visits to Cambridge by German scholars, for any period ranging
from one week (minimum) to four weeks. Note that German visitors may not apply directly to the Hub but must be nominated by a Cambridge academic who will be prepared to act as their academic host. It is desirable that the scholar's research will contribute to that of the Cambridge counterpart. Proposals will be judged on the value that they add to a group of scholars and graduate students and/or the quality of a future collaborative project/research grant application to be worked on during the visit. Guests should also give a paper/lecture which will be held in the relevant Department/research seminar but also be advertised openly via the Hub website; the general topic should be included in the application.

Funding available: see rates below.

**LINKING WITH OTHER DAAD CENTRES**

Additional funding above the limits set out elsewhere will be available for invitations to members of other DAAD centres. Please follow this link for an overview of DAAD centres and do also contact ingrid.hobbis@admin.cam.ac.uk for advice.

**MATCH FUNDING / FUNDING IN KIND**

Proposals that include matching or partial funding are most welcome. However, this is not essential and the academic quality and strategic importance of proposals will be paramount.

**RATES**

Rates are based on actual costs (which will be reimbursed on the presentation of receipts). The following rates should be taken as a guide (although those for subsistence are set by the German Foreign Office). Any serious deviation from these should be discussed with the Hub Directors in advance and explained in the proposal.

**Workshops and travel**

**Travel**

- **UK** £125
- **Europe** £250
- **North America** £750

**Two overnight stays** £150

**Conference subsistence**

Subsistence per person per day: £30 for a full day, £25 for arrival and departure days. Please note that the rates for subsistence are set by German Federal Law and we regrettably cannot reimburse claims that exceed this amount.

It is possible to vire between travel and accommodation, but it is not possible to vire into subsistence. Please note that the DAAD does not permit applicants to claim for the hire of conference facilities. It should also be noted that if you are able to secure extra funding for, for example, event dinners, only items to be covered by the Hub may appear on the invoice. If in doubt, please contact Ingrid.Hobbis@admin.cam.ac.uk.

**Visiting scholars**

- **Visiting Scholar rent per week** £325
- **Visiting Scholar subsistence up to per week** £210
- **Visiting Scholar TOTAL package up to per week** £535
APPLICATION PROCESS

Proposals should be completed online by following this link http://www.cam.ac.uk/daad/how-to-apply.

Proposals for hosting visiting scholars should use the same online form and a CV of the visitor of no more than five pages (including major publications) should also be appended.

DEADLINE

12 September 2019

DECISION PROCESS

The Management Committee will consider applications in the first week of October, and applicants will be informed of decisions around the middle of the month. The Hub will submit a full portfolio to the DAAD for formal approval by the German Foreign Ministry at the beginning of November - and final confirmation should be received by the beginning of December at the latest.

REPORT and OTHER DUTIES

All successful applicants will be required to submit a full report at the conclusion of each activity, as well as a brief news item for the website. Forms will be circulated in due course. They are also expected, where possible, to attend the annual lecture, the German university president’s lecture, and a reception on the occasion of the International Advisory Board Meeting.

REIMBURSEMENT PROCESS

Once your event has taken place the ‘DAAD Cambridge expenses form’ and ‘Beneficiary Bank Details Form V2 0’ should be filled in by each individual claiming reimbursement and supported by original receipts. The organiser of the project should collect these, complete the ‘DAAD Cambridge project expense overview’ and send by post to Ingrid Hobbis. In addition, statistical information should be collected using the ‘DAAD Cambridge Event Statistics Form’ and included in the expense pack.

Individuals taking part must make their own travel and accommodation arrangements. Expense claims lacking original receipts will not be eligible for reimbursement. We regret that we are not able to grant any funding in advance of events and it may take up to six weeks for funding to be reimbursed once all relevant paperwork has been received.

We are willing to settle substantial invoices from external providers (catering or college accommodation invoices, for example) on your behalf after the event but the invoice must be sent to you and checked before sending it on to us as part of the expense pack.

INQUIRIES

Any questions should be sent to ingrid.hobbis@admin.cam.ac.uk, who will consult with the Hub Directors. Applicants are encouraged to contact Mrs. Hobbis for preliminary discussions regarding applications.